



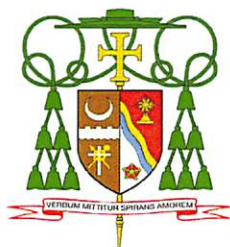
DIOCESE OF BROWNSVILLE – CATHOLIC SCHOOLS OFFICE  
**RETURN-TO-SCHOOL PLAN**  
IN RESPONSE TO COVID-19

**ST. JOSEPH CATHOLIC SCHOOL**



***“Don’t let our hearts be troubled. Trust in God, and trust also in me.”***

*John 14:1*



Office of the Bishop

# Diocese of Brownsville

1910 University Boulevard • P.O. Box 2279

Brownsville, Texas 78520

Tel. (956) 542-2501 • Fax (956) 542-6751

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August 15, 2020

Sr. Cynthia Mello, SSD  
Superintendent of Catholic Schools  
700 N. Virgen de San Juan Blvd.  
San Juan, TX 78589

Dear Sister Cynthia Mello, SSD, Superintendent of Catholic Schools,  
Pastors with Parish Schools, Religious Superiors of Schools, and  
Dear Catholic School parents, students, teachers, staff, administrators, principals and  
volunteers,

Over these past several months we have had to confront extraordinary challenges; the COVID 19 virus pandemic has altered the way each of us go about our day-to-day lives. The ways we go about educating our children have been particularly affected. Our students, teachers, staff and parents confronted the challenges faced last March by working tirelessly to transition to on-line learning to complete the school year. While our buildings were closed, our schools were open as teaching continued and learning took place. Then as now, we have had one focus, the health and safety of the students entrusted to our care, as we help them continue their Catholic education in the best ways possible.

It is now time to begin a new school year, and to do so with an awareness that the COVID-19 virus continues to present a substantial threat to our communities. We must continue to help our young people and their families stay as safe from infection as possible, and also help them deal with the emotional, psychological challenges this virus brings.

Our principals are committed to opening our catholic schools for 5 days a week for in-school instruction as soon as is reasonably possible. When we do open our classroom doors, all of our students will observe social distancing and other important safety protocols under the direct supervision of our principals and teachers. CDC protocols will be strictly followed. Our principals and teachers have been very creative in finding ways to utilize classroom space and other facilities within the schools to meet the challenges presented by the virus.

All of our Catholic Schools have been working during the summer months to create a Re-opening School Plan Manual in preparation for face-to-face instruction. Principals, teachers and staff will implement these plans so that our students can return safely to a healthy and happy environment. Each school will be specific with their guidelines according to the layout of their campus.

All of these Re-opening School Plan Manuals have been put together by committees made up of administrators, teachers, parents, and medical professionals. The interest is the safety of all children returning to a safe building and a safe learning environment. These Plans have been and will be reviewed and updated to make sure all areas of the CDC guidelines, state, local and church authorities have been incorporated to insure safety. Our Re-opening School Plan Manuals will be shared with parents prior to the start of school, so that parents will know the plan before the schools open. Each school has received the required equipment such as thermometers, masks, sanitizer, etc. to help with the guidelines and safety of all students. Finally, Professional Development days have been set aside during the month of August to begin putting these School Plans into action and making sure all staff is trained and everything is in order for the re-opening of school.

We are all aware that local civil authorities and health officials are issuing particular health advisories that affect when the public schools in particular cities and towns may open for face-to-face instruction. While the Church's schools are not bound by these civil directives, we do have an obligation to work together with health authorities to protect the safety of students and of the whole community. I have consulted with local county authorities, and all agree that the vulnerability of the Valley to a continued high infection rate is of great concern.

In making a decision about when we can begin face-to-face instruction in our Catholic Schools we must look first to our local situation. It is very serious. We have to think of our students and of our teachers, of volunteers and administrative staff as well. And we have to think of the parents and grandparents that await them all at home when the school day is over. And we must think of the good of the whole Rio Grande Valley.

Consequently, I am directing that our on-line (remote classes) begin at our Catholic Schools on Monday, August 31<sup>st</sup> for grades Pre-K through 12. Our on-line instruction plans are ready to go. Further, I am directing that our Catholic Schools, grades Pre-K through 12, remain with on-line instruction only at least until September 28<sup>th</sup>, and that they make plans for the possibility of offering face-to-face instruction on that date. When the day comes that we do welcome our students back to the school campus for face-to-face instruction, we will do so with the concerns of parents at the forefront of our minds. Thus, the parent or guardian of any child who has an underlying health issue can contact the school principal and make that known, so that provisions can be made for continued use of on-line learning. Further, any parent who has a concern about their child returning

to class-room learning at the time of re-opening is invited to contact the school principal and discuss their concerns, so that they can be appropriately addressed. The important thing is that our schools will be prepared to offer face to face instruction, and also on-line instruction that can serve those students who will need it, following the learning criteria set by the school.

I wish that I could say that our plans are set in stone, and will not change. But that is not the reality we are living today. We must be vigilant, and prepared to adjust our plans to developing conditions. One of the factors we must watch is the infection rate in the Rio Grande Valley. Today, it is quite high, even in comparison with the rest of the State of Texas.

Our schools will each be sharing with parents the health safety protocols they have prepared. They will also be available on-line. I urge parents to take advantage of the time before face-to-face classes begin, to become familiar with these plans, and to ask any questions you may have. We want parents and our local communities to feel confident in our safety plans, and we want our children to have the best possible opportunities to learn.

I ask for your continued vigilance as we seek to limit the impact and spread of this virus. Please follow the health recommendations local officials have urged. Wear your mask in public, practice social distancing, use disinfectant frequently.

On this the Solemnity of the Assumption of the Blessed Virgin Mary into Heaven, let us ask our Lady to intercede for us all here in the Rio Grande Valley, and to offer us her maternal protection from her place in heavenly glory. I ask for your continued prayers for all those who work so hard in our Catholic Schools for the benefit of our students. I ask also that you pray for me, as I seek to fulfil my responsibilities as a Shepherd. With God's help we will work together for the good of our communities during these difficult times, confident that the Lord Jesus will guide us through to better days.

With an assurance of continued prayers for all in our Catholic School community, I remain,

Yours in Christ,

A handwritten signature in black ink, reading "Daniel E. Flores". The signature is written in a cursive, flowing style.

Most Rev. Daniel E. Flores, S.T.D.  
Bishop of Brownsville

## INTRODUCTION

The COVID-19 crisis has brought school closures to every state in the country and all schools have scrambled to provide remote learning in a short period of time. We now face the challenges of our students' academic progress, their families' economic status and the emotional wellbeing of what this crisis has brought as our schools begin the process for re-opening.

Our Catholic Schools under the leadership of the Diocese, TCCBED and TEPSAC will be making decisions around reopening our school buildings. It is very clear that the health and safety of school communities will depend on the restructuring of facilities and schedules.

Our reopening plans will begin with two goals in mind.

1. The physical school environment should embody public health guidelines to prevent a COVID-19 outbreak and additional closures. Such planning will likely include not only significant changes to physical spaces, transportation plans, and calendar schedules, but also testing and contact-tracing capabilities, in partnership with and under the guidelines of health agencies.
2. The plan must produce enough confidence that families, students, and educators feel ready for face-to-face teaching in school. Communication at all times will be important.

The principal will work with a school team to create a schedule in order to meet the needs of social distancing, the need for ongoing social interactions, the need to account for health and safety precautions within the limitations of the school facilities.

St. Joseph Catholic School COVID-19 Task Force Committee under the direction of the school principal has developed The Return-To-School plan in order to aid in navigating the reestablishment of our school where staff, students, and families feel safe and to reduce the impact of COVID-19 conditions upon returning to the campus. The guidelines referenced in this plan are based on guidance from the Centers for Disease Control and Prevention (CDC) and World Health Organization (WHO). Regular updates will be made to this plan based on information provided by the CDC, WHO, and applicable federal, state, local and church authorities.

The committee is comprised of the school staff to get a diverse set of knowledge and skills. As a whole, the committee will continue to meet regularly to discuss any changes or additions to the plan as needed.

## TASK FORCE COMMITTEE MEMBERS

Mrs. Y. Rodriguez

Mrs. V. Santos

Deacon S. Garcia

Ms. Y. Carrizales

Mrs. D. Lyssy

Mrs. A. Karpinski



## GUIDING PRINCIPLES

In order to ensure into continued well-being of our staff the following guiding principles have been put in place:

1. EMPLOYEE AND STUDENT SAFETY MEASURES
2. HEALTH GUIDELINES
3. SUPPORT FOR FAMILIES

## COMMUNICATION METHODS

To stay updated on the most up-to-date information:

1. Teachers, students, and parents need to check their email often.
2. Visit our Diocesan website
3. Follow our social media platforms
4. Follow school platforms that are outlined by the Principal for meetings such as Goggle Classroom.

## DESIGNATED COVID-19 SCHOOL CONTACT

The school principal is the designated COVID-19 contact. Any questions and or concerns should be directed to this individual through phone and/or email.

## I. SAFETY OF STUDENTS, STAFF, AND VISITORS

### PHASES AND TIMELINES

Information and direction about the phases and timeline will be sent to all staff, students, and parents before implementation. Please see below for a summary of the phases and timelines.

| Phase    | Timing    | Items  |
|----------|-----------|--|
| Planning | June/July | <ul style="list-style-type: none"> <li>Supplies, equipment</li> <li>Prepare detailed work schedule for phases</li> <li>Prepare building for reopen with thorough cleaning</li> </ul>   |
| Phase 1  | July      | <ul style="list-style-type: none"> <li>Implement social distancing protocol and open facilities with limited access/use</li> </ul>   |
| Phase 2  | July      | <ul style="list-style-type: none"> <li>Expand use of school based on recommendations and data from CDC, TCCBED, Texas Governor, and applicable state, local and church authorities.</li> </ul>   |
| Phase 3  | August    | <ul style="list-style-type: none"> <li>Open school</li> <li>Expand full operation based on recommendations and data from CDC, TCCBED, Texas Governor, and applicable local, state and church authorities.</li> <li>Determine what restrictions/guidelines stay in place</li> </ul> |

## STAFF AND STUDENT SAFETY

### VISITOR RESTRICTION

St. Joseph Catholic School will not allow normal visitation to our campuses until reopen date. Only SCHOOL staff are allowed on campus during preparation for reopen.

### VISITORS ON CAMPUS

The safety of our staff and students remains the school's primary concern. To help prevent the spread of the virus and reduce the risk of exposure to our staff and students, we are allowing only the following individuals access to the school.

- Staff and Permanent Volunteers;
- Persons with legal authority to enter, including law enforcement officers, Diocesan staff and Department of Family and Protective Services staff;
- Professionals providing services to children;
- Children enrolled; and
- Parents who have children enrolled and present at the school. Parents should only enter the school building when necessary. *All transactions should be conducted by phone.*

### TRAVEL RESTRICTIONS

Any staff or student who has traveled out of the state must quarantine themselves for 14 days before re-entering the school building.

### STAFF AND STUDENT SCREENING AND PROTOCOLS

To help prevent the spread of COVID-19 and reduce the potential risk of exposure to our staff and students, we will be requiring our staff and parents to complete a self-screening questionnaire for each of their children, which includes a temperature reading and answering a set of questions related to COVID-19 symptoms including:

- Cough
- Shortness of breath or difficulty breathing
- Chills
- Muscle pain
- Headache
- Sore throat
- Loss of taste or smell
- Diarrhea
- Feeling feverish or a measured temperature greater than or equal to 100.4 degrees
- Known close contact with a person who is lab confirmed to have COVID-19

All screening information will be kept confidential by the campus Principal.

## STAFF HEALTH PROTOCOL

- If a staff member becomes ill at work or if another person is exhibiting symptoms of COVID19 at work, they may be asked to leave work and go home or to the nearest health center.
- Staff returning to work from an approved medical leave should contact the Principal. You will be asked to submit a doctor's note before returning to work.

If you have been diagnosed with COVID19, you may return to work when all 3 criteria are met:

1. At least 3 days (72 hours) have passed since recovery (no fever without the use of fever-reducing medications); and
  2. You have improved in respiratory symptoms (cough, shortness of breath, etc); and
  3. At least 7 days have passed since symptoms first occurred
- If you have symptoms that could be COVID19 and do not get evaluated by a medical professional or tested for COVID19, it is assumed that you have COVID19 and may not return to work until the three criteria listed above have been met.

## GUIDANCE IF EXPOSED

While we all hope to avoid exposure to illness from COVID19, we need to be prepared for that possibility. If you or someone you've been in contact with has been exposed to the virus, our first concern is for your health and safety that of those around you. In this rapidly changing situation, healthcare providers should have the most up-to-date information from the CDC.

Please do the following:

1. Quarantine yourself in a specific room away from others in your home
2. Contact the following (in order of priority), let them know you have been exposed to COVID19, then follow their instructions.
  - a. Your healthcare provider
  - b. School Principal
  - c. Office of the Superintendent
3. Your principal will work with the office of Superintendent to determine appropriate next steps.
4. In case of an emergency, call 911 and let them know you have been exposed to COVID19, then follow their instructions.

## STUDENT HEALTH PROTOCOL

- If a student becomes ill at school exhibiting symptoms of COVID19, parents will be contacted to pick up child to go home or to the nearest health center. In addition, the child will be taken to the isolation room. The designated isolation room is the Nurse's office.
- Student returning to school will need to submit a doctor's note before returning to school.



If a student has been diagnosed with COVID19, they may return to school when all 3 criteria are met:

4. At least 3 days (72 hours) have passed since recovery (no fever without the use of fever-reducing medications); and
  5. They have improved in respiratory symptoms (cough, shortness of breath, etc); and
  6. At least 7 days have passed since symptoms first occurred
- If the student has symptoms that could be COVID19 and they do not get evaluated by a medical professional or tested for COVID19, it is assumed that they have COVID19 and they may not return to school until the three criteria listed above have been met.

## COVID19 Symptoms

If an employee or student becomes ill on campus, and shows signs and symptoms of COVID-19, he/she will immediately report to the school's **nurse's room which is the designated isolation room.**

Once the staff or student arrives at the isolation room, they will immediately be provided with a mask and gloves, if needed. This is done in an effort to help protect other employees and students and prevent the spread of the potential virus.

- The designated person must complete a report log provided by the school, to document date, time and symptoms of illness.
- The designated person and others attending the suspected infected person, should also wear a protective mask and gloves while working with the suspected infected person.
- The designated person will direct the ill employee to leave work and call the parent of the student to be picked up and go home.
- The isolation area and suspected staff member and/or student work area/classroom must be thoroughly cleaned and disinfected, in addition to all other common surfaces recently touched by the staff or student.
- The campus principal will wait until the staff or parents of the student provide further information regarding the illness.
- If the staff member or student are tested positive for the virus, the campus principal must identify persons who may have come in contact with the infected person. ***Unless required by the local health authority, the name of the staff should not be provided.***
- Advise staff that they may have been in contact with a staff member and/or student to carry out self-screening every morning, and based on the results, contact the Principal.

## NURSE and/or Health person on campus (NON COVID SITUATIONS)

### Guidelines for Excluding Children from Care

- Parents will be asked to keep their children home when they exhibit the first symptoms of an illness.
- When a student in care is suspected of having a communicable disease or symptoms of any illness, he/she will be separated from other students until he/she can be sent home.

| Exclusion Guidelines  | Return to Care Guidelines   |
|---|---|
| Oral temperature of 100 or above  | Fever free for 24 hours<br>(without fever reducing medication)              |
| Vomiting (2 or more episodes in one day)  | Symptom free for 24 hours   |
| severe abdominal pain /<br>uncontrolled diarrhea<br>(3 or more loose stools in one day) | Symptom free for 24 hours   |
| Marked drowsiness or malaise  | Symptom free  |
| Sore throat, acute cold or persistent cough   | Symptom free  |
| Red, inflamed or discharging eyes   | Written physician release   |
| Wound, skin and soft tissue infections  | Exclude until drainage is contained and covered with<br>a clean dry bandage |
| Swollen glands around jaws, ears or neck  | Written physician release   |
| Suspected scabies or impetigo   | Written physician release   |
| Any skin lesion in the weeping stage  | Covered and diagnosed as non-infectious                                     |
| Earache   | Symptom free  |
| Pediculosis   | Lice and nit free   |
| Other symptoms suggestive of acute illness  | Written physician release   |

St. Joseph Catholic School **reserve the right to** send a child home or not admit a child into the school based on illnesses that are not included in the list above.

### STAFF PROTECTIVE EQUIPMENT (PPE)

*Please note that social distancing should still be practiced even with the use of gloves and masks.*

In order to minimize exposure to COVID-19, PPE may be needed to prevent certain exposures. PPE can include:

- **Masks:** Face masks are an important part of staff protection, as well as personal hygiene, social distancing, and frequent cleaning efforts. **MASK AND OR FACE COVERINGS ARE REQUIRED AT ALL TIMES WITH THE EXCEPTION OF THE INDIVIDUAL BEING IN AN AREA OF THE SCHOOL BY THEMSELVES.**
- **Gloves:** Touching your face with contaminated hands, whether gloved or not, poses a significant risk of infection. Wearing gloves does not diminish the need to wash your hands. Please remember to wash your hands properly as it is the number-one defense against any virus. Additionally, the proper removal of gloves reduces the risk of being exposed to contamination.

### STAFF PERSONAL WORKSPACE/CLASSROOM

All teachers and students are asked not to visit other classrooms. Staff is encouraged to disinfect their own personal workspace (teacher desk, phone, etc.) throughout the day, giving special attention to commonly touched surfaces.



## SOCIAL DISTANCING

Social distancing is an effective way to prevent potential infection. SCHOOL staff, students, parents, and visitors should practice staying approximately 6 feet away from others and eliminating contact with others.

- **Traffic Flow** – Taped lines on the floor will mark the walking direction throughout the office in order to maintain the social distancing requirement of 6 feet

## STAFF SHARED WORKSPACE

Staff are encouraged to disinfect their own workspace multiple times throughout the day, giving special attention to commonly touched surfaces. St. Joseph Catholic School has alcohol-based hand sanitizers throughout the workplace and in common areas. Cleaning sprays and wipes are also available to clean and disinfect frequently touched objects and surfaces such as telephones and keyboards. St. Joseph Catholic School Team will clean all workspaces at their designated cleaning time.

*Please note that proper equipment such as acceptable disinfectant and PPE should be used when cleaning individual workspaces.*

There will be limited access to certain workspaces to reduce exposure to risks and ensure staff safety. Workspace usage is as follows:

- **Capacity**– St Joseph Catholic School will be monitoring the number of staff in the offices while the risk of infection exists and begins to diminish.
- **Conference Room**–Signage indicating closure/capacity limits will be placed on conference room doors. All meetings are required to use Google Meet as a virtual option even for staff in the office or school.
- **Breakrooms or Teacher Lounge/Multipurpose Room**–These spaces will be closed for use until further notice. This includes the use of shared appliances such as coffee machines, refrigerators, and microwaves.
- **Copy Room** – There will be limited access to the copy room. Signage indicating restrictions will be posted as each phase is implemented.

## SOCIAL-EMOTIONAL WELL-BEING OF STUDENTS AND STAFF

Counselors will work with students individually or in small groups to address any social/emotional needs. The counselors will administer a student and staff survey in order to address the needs of the student/staff member.

## FACILITIES CLEANING

The safety of our employees and students are our first priority. Upon reopening, our schools have been completely cleaned and disinfected and we will continue to adhere to all necessary safety precautions. In addition to the deep clean of the office and school before employees and students return, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, desks etc. to protect students/staff and reduce the risk of spread of infection. We will require employees to maintain this safety standard by continuously cleaning and disinfecting.

### GENERAL DISINFECTION MEASURES

General measures should be followed regularly. School principal will set up a schedule for regular cleaning throughout the whole campus.

| Category                    | Area   | Frequency                                     |
|-----------------------------|--|---|
| <b>Workspaces</b>           | Classrooms, Offices  | At the end of each use/day                    |
| <b>Appliances</b>           | Refrigerators, Microwaves, Coffee Machines                             | Daily   |
| <b>Electronic Equipment</b> | Copier machines, Shared computer monitors, TV's, Telephones, keyboards | At the end of each use/day and/or between use |
| <b>General Used Objects</b> | Handles, light switches, sinks, restrooms                              | At least 4 times a day                        |
| <b>Buses</b>                | Bus seats, handles/railing, belts, window controls                     | At the end of each use/day                    |
| <b>Common Areas</b>         | Cafeteria, Library, Conference rooms, Gyms, Common Areas               | At the end of each use/day; between groups    |

The goal is to establish a sanitary baseline before the site opens. The site should be 100% disinfected prior to anyone returning to work.

### DEEP CLEANING AND DISINFECTION PROTOCOL

Deep cleaning is triggered when an active employee or student is identified as positive for COVID 19 based on testing.

### PREVENTIVE MATERIAL INVENTORY

1. Confirm school campus has an adequate supply of soap, disinfection, hand sanitizer, paper towels, and tissues
2. Confirm a supply of gloves and other protective gear
3. Touchless thermometers on-site for staff and student screening



## RESTROOM USAGE DURING THE SCHOOL DAY

Establish maximum capacity for the facility that allows for social distancing. Post the maximum capacity sign on the door. Provide supplies for staff to clean up after themselves in staff only restrooms.

## SIGNAGE

Signage will be placed throughout the offices and school to address the general disinfecting measures.

## FOOD/ PERSONAL DELIVERY

Bringing or sharing refreshments during meetings is prohibited in order to limit the risk of contamination. Snack items, candy, and drinks will not be provided until further notice. We ask that there be no food delivered and that food be kept at your assigned space. Personal deliveries such as packages should not be delivered to St. Joseph Catholic School.

## SYMPTOMS

If a staff member or student becomes ill on campus, and shows signs and symptoms of COVID-19, he/she will immediately report to the school's **nurse's isolation and/or school's designated PPE room**.

Once the staff or student arrives at the isolation room, we will immediately provide them with a mask and gloves. this is to help protect other staff members and students and to prevent the spread of the potential virus.

## VISITORS ON CAMPUS

The safety of our staff and students remains the school's primary concern. To help prevent the spread of the virus and reduce the risk of exposure to our staff and students, we are conducting a simple screening questionnaire. Participation is important to help us take precautionary measures to protect you and everyone in the building.

## II. RE-OPENING WITH A DAILY SCHOOL SCHEDULE

A room schedule and classroom protocols will be given out by your child's teacher during  
The first week of classes.

### Lunch

- All students will remain in their classroom for instruction and lunch.
- All teachers will remain with their students during lunch time to monitor their students.
- When students are scheduled for recess, teachers will then take their lunch break.
- We are asking all students to bring their lunch to school in plastic bags for immediate disposal. No lunches will be served until it is safe to do so. This is to help the school campus with the spread of the virus by keeping everything contained and avoiding exposure in other ways.

### **Recess**

- Students will be scheduled for recess time which may only mean going outside for some fresh air due to social distancing.

### **School supplies**

- For the first week of school, students will only need to bring a pencil case with a few items in it, a notebook and some writing paper. All supplies that are listed for each grade level should not be stored at the school but kept at home and replaced when the student needs it. In this way, the school is not responsible for storing student items at the school.

### **Bell to bell schedule**

- We will continue to use the bell to bell schedule that is set by TCCBED so that students will receive their full instruction for the day.

### **Mass Schedule**

- Masses can be scheduled following all the guidelines – social distancing, washing of hands, etc.

### **Volunteers**

- At this time, volunteers will not be used until further notice.

### **Fire-Drills, Lockdowns and Tornado Warnings**

- In case of an emergency, we will not be following the guidelines of social distancing. Under such emergencies, our teachers and students will be taken to a place of shelter. The safety of all students and staff is of utmost importance.

### **Students who have underlying illnesses**

- Students will have to bring in a doctor's note that indicates that they are not able to return to school due to their illness.
- In this case, we will accommodate by the following:
  - Student will be given a schedule for the week and will be online participating in classroom Instruction.
  - Teacher will have to have a computer in the classroom where the student can follow the instruction presented.
  - Computer can be closed down for student individual work, lunch and recess time. This is where the daily schedule will be followed by the student.

## **Grading and Attendance**

To receive credit and attendance for the courses for this school year students are expected to complete the assignments. The grading policy is located in our School Handbook.

## **Calendar - Traditional 180 days**

If we are interrupted with shelter-in-place, no instruction will take place during this time. If we are able to re-open after shelter-in-place, our school calendar will be adjusted and will begin again on the day of re-entry, Our school calendar will extend into the months of June/July, if need be.

### **III. ACADEMICS AND HOME-BASED LEARNING (IF NEEDED)**

#### **PACKET DISTRIBUTION/PICK UP AND RETURN**

1. In the event that the school does not reopen on the set date, instructions to pick up materials will be given by the school principal in accordance with this safety plan.
2. In the event that the parent needs to drop off the packet, the school principal will establish a drop-off location. The drop off location will clearly be marked and bin will be used for parents to drop off assignments. Notification in advance will be communicated to parents to maintain distance from other parents while dropping off packets. Parents should remain 6 feet apart from anyone else while at the drop off. In addition, communication with parents will explicitly tell parents, "Do not come if you are symptomatic. Either send someone else or wait until you are no longer symptomatic." Wait 24 hours after a drop off cycle before beginning to open the packets.
3. Parents who received digital or electronic assignments can easily share completed work through digital platforms (email, Google Classroom, etc) or via photo sharing.

#### **ONLINE INSTRUCTION**

Google is our online component to help deliver weekly live and recorded instruction from the classroom teacher. The teachers will instruct over the lesson and then follow-up with tutorials in the same week.

An online instruction schedule will be provided on our school website.



# Resources

## FAQ

<https://www.cdc.gov/coronavirus/2019-ncov/faq.html>

## Symptoms of Coronavirus

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

## Non-Covid Situations

<https://www.cdc.gov/coronavirus/2019-ncov/hcp/framework-non-COVID-care.html>

## Contact-tracing

<https://www.cdc.gov/coronavirus/2019-ncov/php/open-america/contact-tracing-resources.html>

## Strategies to Reduce the Spread of COVID-19

<https://www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/strategies-to-reduce-spread.html>

## Communities, Schools, Workplaces, and Events

<https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>

## Childcare, Schools and Youth Programs

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>

## Handwashing

<https://www.cdc.gov/handwashing/when-how-handwashing.html>

## Cloth Face Coverings (Masks)

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

## Cleaning and Disinfecting

<https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html>

## Cleaning products

<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>

## Cleaning Computers and Electronics for all users

<file:///H:/Working%20Folder/2020-2021%20June/covid-19-cleaning-computers-electronics.pdf>

## Schools and Childcare Programs - Checklist for Teachers

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/schools-checklist-teachers.pdf>

## Schools and Childcare Programs – Checklist for Parents

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/schools-checklist-parents.pdf>

## Print Resources – Posters, etc. (all languages)

<https://www.cdc.gov/handwashing/posters.html>

<https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc&Search=stop%20the%20spread%20of%20germs>

## Button and Badges

<https://www.cdc.gov/handwashing/buttons.html>

## Stickers

<https://www.cdc.gov/handwashing/stickers.html>



**Fact Sheets**

<https://www.cdc.gov/handwashing/fact-sheets.html>

**Social Media Library**

<https://www.cdc.gov/handwashing/social-media-library.html>

**Public Service Announcements (PSAs)**

<https://www.cdc.gov/coronavirus/2019-ncov/communication/public-service-announcements.html>

**Spanish Communication Resources**

<https://www.cdc.gov/coronavirus/2019-ncov/communication/index-sp.html>

**COVID-19 Videos**

<https://www.cdc.gov/coronavirus/2019-ncov/communication/videos.html?Sort=Date%3A%3Adesc>

**Social Media Tool**

<https://www.cdc.gov/coronavirus/2019-ncov/communication/social-media-toolkit.html>

**Facebook**

<https://www.facebook.com/CDC/>

**Twitter**

<https://www.cdc.gov/socialmedia/tools/Twitter.html>

**Instagram**

<https://www.instagram.com/cdcgov/>

## Nothing is Impossible with God

Can worrying about anything add a moment of life?

If God can take care of the birds of the sky  
And the plants of the field,  
Surely, God will take care of me.

Given the present challenges that we face,  
Can worrying about this add a moment of life?  
Yet-I continue to worry.

Lord, forgive my weakness when I worry,  
For this challenges my trust in You.

Good and Gracious God,  
Help me to remember that,  
Like the birds of the sky  
And the grass of the field,  
That You will take care of me.

Help me to recklessly surrender myself to You  
Boldly trust in Your everlasting care.

Amen.



**St. Joseph Catholic School**

*The Spirit Comes Shining Through*



## **Mustangs Reopening Procedures**

**September 28, 2020**

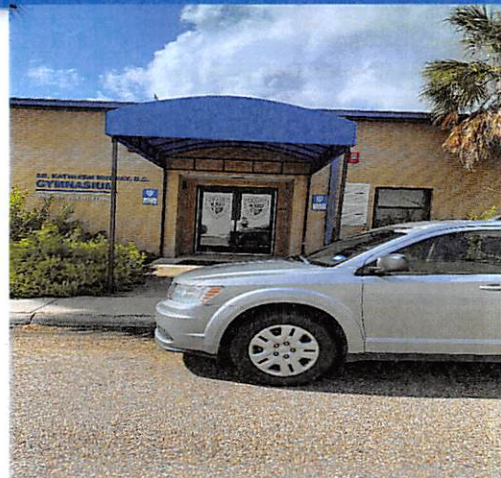
**Regular Hours of Operation**

**7:00 a.m. to 5:00 p.m.**



## **Curbside Drop-Off / Pick-UP**

**Pull Up to Stubbs St  
and wait for staff  
member to signal you  
that a screening  
station is available for  
your child.**





## Curbside Drop-Off / Pick-UP

### Screening Station

**Your child's  
temperature will be  
taken by a staff  
member.**



*Any staff member and or child who has a fever of 100.40 (38.00C) or above or other signs of illness will not be admitted to the facility.*

## Curbside Drop-Off / Pick-UP

### Handwashing Station

WE LOVE OTHERS BY WASHING OUR HANDS



Multiple Handwash stations will be available to allow the students to wash their hands frequently.





## Curbside Drop-Off / Pick-UP

### Sanitize Station

**Your child's shoe bottoms and personal item bag will be sanitized before being escorted to class.**



## Once inside the building...

**Floor and Classrooms are clearly marked for students to practice social distancing.**



## Face Covering is required for staff and children

Can Be Removed to

- Eat
- While Playing Outside



## Uniforms

Daily Uniform

Standard uniform attire for the school day  
Unless instructed otherwise by the Faculty





SJS1

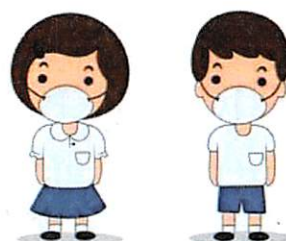
## What your Child Needs for After School Care Program

- Snacks



### **No Backpacks**

Send items in disposable plastic bag.



## Excluding Children from Care

**See page 4 for detailed list.**

**If your child becomes ill during care, you will be asked to take your child home. A return to care note will be required from the pediatrician if it is a communicable disease.**



## For the Safety of Your Child & Staff

**See page 3 for detailed list.**

**Only Children & Staff will be allowed entry into the school.**

*Please discourage higher at risk population individuals from dropping off or picking up your children.*



## Hand Washing Procedures

**See page 4-5 for detailed list.**

**Visuals will be prominently displayed to aid this habit.**

**We will send one home with children for you to use at home as well.**





## Meals & Snacks

**No sharing will be allowed**

**See page 6 for detailed list.**

**Food brought from home must be packaged  
in individual container and/or ziploc bag.**

**Please do not send water bottles.  
We will use disposable cups.**



**Thank you for entrusting  
your children to our care!**

